

CPRP Board Meeting Minutes
December 4, 2017

Attendance: Board members present were Don Tolman, Shirley Bentley, Rich Alberta, Susan Hoffert. Joe was absent due to travel. CPRP Coordinator Amy Lewis. Community member present: Dave Hoffert

Call to Order: President Don Tolman called the meeting to order at 7:15 pm and led the pledge to the flag.

Approval of November 2017 minutes: Copies were made available to members. Motion was made and seconded to approve the minutes. Motion carried.

Treasurer's Report: Copies of the November report were distributed and read. The motion to approve the report was made and seconded. Motion carried.

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| Beginning balance | \$69,084.94 |
| Inflows | 245.58 |
| Outflows | -432.30 |
| Net total | -186.72 |
| Ending balance | \$68,898.22 |

Presentation of Bills:

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| Keele Sanitation (October and November) | \$45.00 |
| Ashley Whisler (November- swept and mopped 5x, swept and mopped gym, cleaned microwave, refrigerator) | \$105.00 |
| Judy Stahl (return of deposit check) | \$50.00 |
| Don Tolman (Secretary of State Corporation Report) | \$27.00 |
| Hanson Chemical bill for floor cleaner not received | |

A motion was made and seconded to pay the bills. Motion carried.

Coordinator's Report: Amy gave the board her November checklist. The activities for November were: zumba, yoga, basketball, worship, senior game day, cemetery meeting, harvest dinner. There were two contracts, one for craft day and another for a family Thanksgiving. Amy reported the need for more toilet paper and glass cleaner. Floors were still dirty after the Harvest Dinner. Amy cleaned up what she could and called McNabbs to ask that they come and mop. They and Sue Goldberg mopped it before zumba. Amy reported that she will be gone December 28 through January 3, and February 16.

Unfinished Business:

1. *Kitchen stoop:* Dave Hoffert and Martin Kimmet worked on it. There was not enough cement left from Nate Hoffert's cement job to finish it. It will be redone at a later date.
2. *Pepsi machine key:* Rich reported that he was given two keys. When the machine was opened there was money inside and was to be deposited into the CPRP account.
3. *Rec Center project guidelines proposal:* Susan read the notice that she wrote to put into the Clark Chronicles and on the website asking area tradesmen to submit their contact information. The board approved what was written. Susan will contact Lavonne.
4. *Office key for Ashley:* Shirley had one made and gave it to Ashley.

5. *Modem system:* Joe purchased the system and installed it.

New Business:

1. *Map of Clark's original homesteads:* Don reported that he has a map showing the original homesteads in Clark. It is very large. He wanted to know if the board would like a copy to be framed and hung on the wall. All were in agreement.

Comments and questions: Amy wanted to make the "Feature Page" on the web page about the board members. Discussion was held about what Amy could put on that page. Don suggested putting the history of the Rec Center on it.

Adjournment: There being no further business, the meeting was adjourned at 7:42 p.m.